

Birkdale South State School

Student Resource Scheme

Annual Parent Information Letter



Dear Parents/Guardians,

This letter contains important information about the **2022 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost effective alternative to purchasing textbooks and/or resources elsewhere, **Birkdale South State School** operates a SRS for **2022**.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on **10/05/2021**.

SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

Student is new to the school.....

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If no participation form is received by **3/03/2022**, the school will take the view that the parent has chosen to opt out of the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

Continuing student of the school.....

A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

If a parent has opted out of the scheme the parent is required to provide the educational resources listed in the SRS for their child by the start of the school year.

Resource Inclusions

All resources included in the SRS are detailed in the attached [SRS Resource list](#). This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.

Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
 - work/items produced from these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops).
 - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
 - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

Costing Methodology

The schools SRS fee is calculated based on:

1. A flat fee for all students in the school, OR
2. A flat fee for a cohort group of students (e.g. a year level), OR
3. A fee determined by the subjects selected by the individual student.

Please refer to the [SRS Resource list](#) for the associated costings.

The SRS Participation Fee

The SRS fee payable for the year is available in the attached information and published on the schools website.

This also includes the TRA component which has been deducted to reduce the SRS fee payable.

* If the cost of the SRS is equal to the TRA rate, no SRS Fee is payable.

Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (<http://ppr.det.qld.gov.au/corp/finance/accounts/Procedure%20Attachments/debt-management/debt-management.pdf>).

Payment Method

SRS payments can be made by QParent/BPOINT, BPAY, EFTPOS (Credit/Debit Card), Cheque, Cash, Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to humanservices.gov.au/centrepay for more information on how to set up your Centrepay deductions.

Contact Us

For all queries regarding the SRS and its inclusions, please contact and arrange an appointment with **Megan Murphy, Business Manager 3820 4333**.

Please complete the SRS Fee Payment Arrangement Form and return to the school administration office by 3/03/2022.

Items provided by the scheme are as follows:

Student Resource Scheme Goods and Services - Attachment A	Cost	
	Prep	Yr 1-6
Reproduced class workbooks and worksheets and teacher-prepared material which substitute for English and Maths textbooks	\$10	\$10
Student material used for classroom projects and investigations Consumables and/or cooking materials	\$10	\$10
Art and craft, stationery, writing and drawing equipment in excess of what is provided by School grants and booklists	\$12	\$12
Software and web based personal licences	\$28	\$28
Musical Instrument Hire Yrs 3-6 (<i>only applicable if your child is involved in the Instrumental Music program</i>)	N/A	TBA
PREP ONLY: Student Requirements (in lieu of a book pack) – Attachment B	\$90	N/A
TOTAL	\$150	\$60



Birkdale South State School



SRS Fee Payment Arrangement Form

Section 1: Student Details

Student Name	
Student ID	
Year Level	

Section 2: SRS Category

SRS Category	SRS Fee Payable	Option Selected
Prep Curriculum Resources	\$150	<input type="checkbox"/>
Year 1-6 Curriculum Resources	\$60	<input type="checkbox"/>

Section 3: Payment Arrangement

Please select the preferred payment options:

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee	Instalment 1:	\$	<input type="checkbox"/>
2. Term instalments (paid over the first 3 terms)	Instalment 1:	\$	<input type="checkbox"/>
	Instalment 2:	\$	
	Instalment 3:	\$	
3. An instalment plan as negotiated with the school			<input type="checkbox"/>

Section 4: Return of the Participation Form

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form? Yes No

Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.

Section 5: Parent Signature

Parent Name	
Parent Signature	
Date	



ATTACHMENT A

PREP TO YEAR 6 ITEMISED REQUIREMENT LIST

***all or part of the Goods and Services required if not participating in the Student Resource Scheme.**

Please note - some items in this list vary according to curriculum adjustment. If you do not participate, a detailed list will be provided.

Prices as @ September 2020 Office Works Online

Maths

- Reproduced class workbooks and worksheets (teacher prepared) @ approx \$5
- Student material used for classroom projects @ approx \$5
- Photocopying charges (colour 10c/copy, Black and White 0.7c/copy) @ approx \$5

English

- Reproduced class workbooks and worksheets (teacher prepared) @ approx \$5
- Student materials used for classroom projects @ approx \$5
- Photocopying charges (colour 10c/copy, Black and White 0.7c/copy) @ approx \$5
- Year 3 to Year 6 students are required to do 2 novel studies per year level as per Australian Curriculum Requirements. These books range from \$9.99 to \$19.95 each. Each child is required to have an individual copy for study purposes.

Science

- Reproduced class workbooks and worksheets (teacher prepared) @ approx \$5
- Student material used for classroom projects @ approx \$5
- Photocopying charges (colour 10c/copy, Black and White 0.7c/copy) @ approx \$5

Materials used for Classroom Projects & Investigations

- Consumables- depending on year level could include- plasticine, play dough, science experiment materials as required, construction paper, paddle pop sticks @ approx \$15-\$20
- Cooking materials as requested @ approx \$10
- Photocopying charges (colour 10c/copy, Black and White 0.7c/copy) @ approx \$5

Art Supplies

- 1 x size 2 paintbrush \$0.68
- 1 x size 6 paintbrush \$0.98
- 1 x Micador oil pastels Pk 24 \$12.98
- 1 x paint koh-i-noor w/colour discs \$14.98
- 1 x A3 Art Sketch Book 20 pages \$4.69
- 1 x ream reflex A4 paper \$6.25
- 1 x 250ml PVA glue \$6.48
- 1 x Micador Colour Paper A4 30 sheets \$2.92
- Consumables eg craft supplies as requested- could include pipe cleaners, feathers, sequins (range between \$2.07 and \$3.17/pack)

Stationery, Writing Equipment in excess of what is required on Booklist (Remaining Key Learning Areas)

- Reproduced class workbooks and worksheets (teacher prepared) @ approx \$5
- Student materials used for classroom projects \$5
- Photocopying charges (colour 10c/copy, Black and White 0.7c/copy) @ approx \$5

Software & Web Based Licences

Individual licences can cost between \$80 & above per licence

Eg: Reading Eggs (Prep to 6) & Maths Seeds (Prep-1) @ \$80/licence. Mathletics (Year 2 to Year 6) @ \$99.00/licence. Mathletics/Maths Seeds school price through bulk purchase is \$12.83/student. Reading Eggs through bulk purchase is \$9.64/student

All students in 2022 are required to have access to Mathletics/Math Seeds and Reading Eggs.

Approx. cost up to \$300

ATTACHMENT B

PREP STUDENT REQUIREMENTS - ITEMISED REQUIREMENT LIST
(all or part of the goods required if not participating in the Student Resource Schemes)

*these items are approximate and a list will be issued if you have chosen not to participate in the scheme

Packet of patty cake containers	2 children's scissors	2 display folder
paddle pop sticks (coloured)	1 mini whiteboard	2 packets of blu tack
matchsticks (coloured)	1 packet of whiteboard markers	1 litre of acrylic paint (any colour)
25 paper plates	1 pair headphones	50 sheets of A4 cardboard
straws	2 rolls of masking tape	50 sheets of A4 laminating sheets
cotton wool balls	2 packets of thin felt pens	6 assorted artist paintbrushes
feathers	2 packets of large barrel felt pens	10 lead pencils (triangular, 2B)
glitter (any colour)	8 large rolls of sticky tape (75mm core)	1 stapler with 1 packet of staples
wooden pegs or plastic	2 packets of large barrel coloured pencils	2 packets of crepe paper
multicoloured chalk	2 A4 exercise books (blank page)	1 packet of assorted colour cellophane
balloons (assorted)	8 scrapbooks	1 packet of whiteboard markers
pipe cleaners (assorted)	2 half scrapbooks	1 packet children's art paper (A1)
12 glue sticks	2 packets of 'texta' zoom twist crayons	1 whiteboard eraser
Headphones	Whisper phone (for use in Yrs P-3)	

