



# Ordering Information & Key Dates

- **Early orders ensure we can complete your order in full.**
- **Due Dates** depend on your pick up option and close 7 days prior to each Collection Option. **Late Orders are Accepted**, but may be effected by out of stock items. (We reserve the right to substitute a similar item if out of Stock)
- **Orders Placed by December 31<sup>st</sup> will earn your School a Commission on your order.**
- **Orders placed on or after January 10<sup>th</sup> will attract a \$5 Late Fee.** \*Avoid the Late fee by placing your order early with our range of available payment options with pay on Pick Up.

Place your order On-Line at [www.mtcottonrdnews.com.au](http://www.mtcottonrdnews.com.au) following these simple steps.

- Create your account (Or login to your existing account & **Check your details are correct**)
- Select the Order a School Booklist Tab, then Select your School & Grade
- Complete your order by adjusting any quantities to suit your needs. (Submit and if ordering for more than 1 child, add another order by following the steps again)
- **Once all orders are loaded, complete the 4 Step Check out process** until you receive an order confirmation number on the screen to confirm your order is placed. (an email receipt will also be emailed)

**\*\*\*On-line orders are preferred, however paper orders are accepted and can be returned directly to Mt Cotton Rd News by completing the attached order form\*\*\***

## How to Make your Payment

Payment can be Made online with Credit Card, or by Direct Deposit. Cash & Eftpos Payments can be made instore and **upon Collection** of your order. We also offer Lay-by. A 2<sup>nd</sup> email will be sent confirming your Payment & Delivery/Collection information.

**Q. I Don't Have the money to pay by the due date, what are my options? A. Place your order Now so that we can ensure your order is complete. Payment can be made later, on Pick up or paid off through our Layby Service.**

## Collection & Delivery Details

- **Collection from our Pop Up Shop at Capalaba College 'SENIOR' School Hall** is available during one of the following Collection periods. (Monday- Saturday Only) \*See Below Times and address.
  - **Dec 21-23, Jan 4-8, Jan 10-15.**
  - **All Booklist Collections from January 17<sup>th</sup> will be from our Newsagency (Not the School)**
- **Home Delivery** is available for a \$5 fee per family. Delivery will be conducted on
  - **January 8<sup>th</sup> -9<sup>th</sup>.** A Delivery Schedule of Which Suburbs will be delivered on each day will be emailed and posted on our Website & Facebook page by January 5<sup>th</sup>
  - **January Home Delivery Orders Must be placed by December 26<sup>th</sup> and Paid in Full by Jan 4<sup>th</sup>.**
- **Free Home Delivery Early Bird Promotion\*: Order and Pay by November 12<sup>th</sup> for Free Home Delivery from November 20<sup>th</sup> - December 4<sup>th</sup>.** *This Option must be selected during check out to receive Free home Delivery.*
- **Additional Delivery / Pick Options:** Some extra Options will be made available in January and will show during the Check out Process.

## Mt Cotton Rd News Location & Trading Hours

To Place your order in person, Mt Cotton Rd News is located at 157-159 Mt Cotton Rd Capalaba, 4157. (Opposite Capalaba College). Our Trading hours are **Mon-Fri 6am-7pm; Sat 6am-6pm; Sun 6am-3pm.**

### **\*JANUARY BOOKLIST COLLECTION LOCATION\***

Our Booklist Collections from December 21-23 & Jan 4-15 will be from the Capalaba State College **SENIOR School Hall.** Trading Hours are: 8:30-5:00 Monday – Friday & 8:30 – 1:00 Saturdays.

**Note: A COVID-Safe Plan will be in Place as per Qld Health Guidelines**



# 2022 Birkdale Sth State School Year 3

Student Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Email: \_\_\_\_\_ M / F (Please Circle)

Parent Contact: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Order online at [www.mtcottonrdnews.com.au](http://www.mtcottonrdnews.com.au)

QTY	Description	Price Each	Line Total	My Order	Line Total
5	A4 Exercise Book Year 3/4 - 48p Writer Premium	\$0.95	\$4.75		
3	A4 Botany Book 48p [Plain Blue Lines]	\$0.95	\$2.85		
3	Scrap Book #322 Aussie Animals 64p	\$1.70	\$5.10		
1	A4 Clipboard Folder PVC	\$3.80	\$3.80		
2	A4 Display Book 20pkt	\$1.65	\$3.30		
3	Document Wallet Poly with Velcro	\$1.35	\$4.05		
1	Coloured Pencils Staedtler Noris 12's	\$3.90	\$3.90		
1	Colour Markers Nylorite 12's	\$2.85	\$2.85		
1	Crayons Crayola Twistable 12's	\$5.75	\$5.75		
30	Pencil HB Faber Goldfaber 1221	\$0.45	\$13.50		
2	Highlighter Faber GREEN	\$1.15	\$2.30		
2	Highlighter Faber ORANGE	\$1.15	\$2.30		
2	Highlighter Faber PINK	\$1.15	\$2.30		
2	Highlighter Faber YELLOW	\$1.15	\$2.30		
2	Pen Staedtler Medium Green	\$0.60	\$1.20		
2	Whiteboard Markers Bullet Tip 4pk Expo	\$6.75	\$13.50		
4	Eraser Large Faber	\$0.65	\$2.60		
1	Sharpener 1 Hole Maped Tonic (Metal with Canister)	\$4.90	\$4.90		
4	Glue Stick 40g UHU White	\$2.45	\$9.80		
1	Stick-On Notes Yellow 76x76	\$0.85	\$0.85		
1	Ruler 30cm Wooden	\$0.47	\$0.47		
1	Scissors 155mm Osmer Right Handed	\$1.70	\$1.70		
or	Scissors 158mm LEFT Handed Osmer	\$2.05			
1	A4 Educational Whiteboard - Clocks [Parents: Must have a clock]	\$6.95	\$6.95		
<b>Full Booklist Total</b>			<b>\$101.02</b>	<b>My Total</b>	
<b>Carry Over Items</b> - The following item/s are required for Year 3, but you may still have these in good condition to carry over from Year 2. These item/s are not included in the Full Booklist price and will need to be added to your order if replacements are required.					
1	Pencil Case Tartan 1 Zip Large 34x17cm Osmer	\$2.25			
1	Headset with Mic & Pouch Micador Soundstorm	\$17.95			
1	A4 Clear Mesh Pouch	\$3.00			
<b>My New Total with Carry Over Items</b>					
<b>Late Order Fee*</b> (Only Applied for Orders Placed from January 10-26)			<b>My New Total with \$5 Late Fee*</b>		

The items below to be purchased from the School Uniform Shop / Brought from Home	
1	BSSS Waterproof Red Take Home Bag
1	Chair Bag
1	Fabric Library Bag - Supply from Home

**\*\*Please complete the Payment & Delivery Details on the Next page if you are using this form to place your order\*\***

# Payment Details & Delivery / Pick Up Selection

*Note: Only Complete this section if you are placing your order on this paper form.*

*Website orders will confirm this info during the Check out process.*

## **Payments Details:** (Visa & Mastercard Only)

Card # \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiry \_\_\_\_ / \_\_\_\_ CCV: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Ph: \_\_\_\_\_

Cardholders Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Booklist Collections / Delivery Selection**

Pick Up From our Pop Up Shop @ Capalaba College Senior School Hall (Select Pick up Period Below)

Dec 21-23     January 4-8     January 10-15     \_\_\_\_\_

Home Delivery (Add \$5 per Family) (Select)     January 8 / 9     January 22 / 23

Delivery Address: \_\_\_\_\_ Suburb \_\_\_\_\_

***If More than 1 Booklist order, Please list other Children you are ordering for so that we can process your orders together.***

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### **\*JANUARY BOOKLIST COLLECTION LOCATION\***

**Our Booklist Collections from Dec 21-23 & January 4-15 will be from the Capalaba State College SENIOR School Hall. Enter through Gate 2 near the Pedestrian Crossing along School Road. Collection times are 8:30-5:00 Monday – Friday & 8:30 – 1:00 Saturdays.**

***General Stationery & Textbook Purchasing will be available both in our Newsagency and the Pop Up Shop at the School Hall***

*Note: Special Pricing on this Booklist is valid until 28/2/2022. Standard Retail Prices apply instore from 1/3/2022*